Step #1: Go To http://ps.bhmsd.org

Step #2: Click On “Create Account”

Step #3: Create your Parent Account

Step #4: Link Your Student(s) to Your Account

For Your Student’s Name: Enter in the format “First Last”
Example. John Smith

Access ID: This is provided in the enclosed letter

Access Password: This is provided in the enclosed letter

Relationship: Enter your relationship to this student

Note: The Access ID and Access Password are unique to each student. You will only need these codes to link them to your parent account once.
Step #5: You can now sign into the parent portal by going back to http://ps.bhmsd.org and login using your new username and password.

Step #6: If you have multiple students under your account, you will see their first names listed across the blue bar here. You can switch between students by clicking on their name.

Step #7: Click “Returning Student Registration” to begin the online registration process through InfoSnap.

Welcome back to BHMSD for the 2017-2018 School Year!

If you have any questions regarding the PowerSchool Parent Portal Account or InfoSnap registration process, contact your student’s school office:
Elementary—260-824-0333
Middle—260-824-3536
High—260-824-3724